METRO Regional Transit Authority
Data Analyst Intern

SALARY	$20.00 Hourly	**LOCATION**	416 Kenmore Blvd, Akron
JOB TYPE	Intern	**JOB NUMBER**	202600004
DIVISION	Chief Executive Officer	**DEPARTMENT**	Executive Administration
OPENING DATE	02/09/2026	**CLOSING DATE**	3/9/2026 11:59 PM Eastern

Description

METRO Regional Transit Authority (METRO RTA) is seeking a motivated Data Analyst Intern to join our team. This is a paid internship with a typical workload of 20 hours per week (not to exceed 29 hours per week) at a rate of $20 per hour. This is an entirely in-person position with flexible work hours 8:00 am to 4:30 pm Monday through Friday.

This program is designed to provide hands-on experience with all stages of the data analysis process, enhancing both your technical and communication skills. As a Data Analyst Intern, you will play a key role in helping METRO use data to drive decision-making. You will work closely with the Team Lead as well as other department heads to assist with data processing, provide insightful analysis, and convey results to a variety of audiences. This internship is ideal for students interested in data analytics, public service, urban systems, or applied research — and provides valuable professional experience in a collaborative, mission-driven environment. All of your work will be guided by METRO's overarching goal of providing the best service possible to the community.

Examples of Duties

Job Responsibilities:

- Collect, clean, and validate data from a variety of sources (e.g. passenger surveys, databases, spreadsheets).
- Complete data analysis and visualization projects in response to internal and external requests.
- Create presentation-quality maps, dashboards, and reports to be shared both internally and with the public.
- Participate in the American Bus Benchmarking Group (ABBG) forum, collaborating with various departments as needed to answer questions from other transit agencies.
- Assist with upcoming software/system transitions as needed.
- Ride the bus system and engage with passengers to better understand service delivery and rider experience.

Typical Qualifications

Qualifications:

- Minimum of two years completed toward a bachelor's or associate's degree.
- Intermediate proficiency with Microsoft Excel or other spreadsheet software.
- Mathematical proficiency at the level of pre-calculus and understanding of basic statistics concepts.
- Ability to communicate findings to a variety of audiences, both technical and non-technical.
- Strong desire to learn more about data analysis and public transit.

Supplemental Information

Core Values:

Teamwork:

- Demonstrating teamwork in and across departments.
- Treating everyone with respect.
- Recognize that the team is greater; much more than the collection of individual efforts.

Safety:

- Ensuring the safety of everyone.
- Believing that every accident can be prevented.
- Having a constant eye to safety in all aspects.

People Centric:

- Treating everyone fairly.
- Valuing everyone: co-workers, customers, each other, stakeholders.

Service Excellence:

- Providing the best customer service to everyone, both externally and internally.
- Routinely exceeding expectations.
- Serving our customers and each other.

Integrity:

- Always demonstrating honesty, trust, character and fairness without compromising the truth.
- Showing high regard for civility, equity/fairness and human dignity.
- Having the courage to do the right thing.

Action Ready:

- Sharing one goal, one mission.
- Keeping commitments.
- Giving more than is expected, willingly, without hesitation and without direction.

When applying, please provide any previous employer's contact information for up to the past 12 years.

Employer

METRO Regional Transit Authority

Address

416 Kenmore Blvd.

Akron, Ohio, 44301

Phone

3307620341

Website

https://www.yourmetrobus.org