

METRO RTA

Board Of Trustees

PRESIDENT: MR. MARK DERRIG
VICE PRESIDENT: MS. DANA LAGARDE



FEBRUARY 25, 2025
9:00AM

**METRO RTA
MONTHLY BOARD MEETING AGENDA
ROBERT K. PFAFF TRANSIT CENTER BOARD ROOM
TUESDAY, FEBRUARY 25, 2025
9:00AM**

ITEM 1: CALL TO ORDER

ITEM 2: AUDIENCE PARTICIPATION

Any individual or representative of a group may take two (2) minutes to address the Board on any topic on the agenda. Anyone desiring more time than provided herein, shall notify the Secretary-Treasurer by the Tuesday preceding the Board meeting so that he/she may be placed on the Agenda for a maximum of five (5) minutes. METRO's Board Meetings are held the last Tuesday of the month as stated within Resolution 2016-28, unless otherwise noted.

- Pamela Pinkey-Butts (Apostlett Prophetess)

ITEM 3: RECOGNITION | DeHavilland McCall

- Natalie Jackson: Operator, 25 Years of Safe Driving

ITEM 4: BOARD MINUTES

*Approval of Board Meeting Minutes from the January meeting (Pages 6-9).

ITEM 5: COMMITTEE REPORTS & RESOLUTIONS

Customer Experience & Service Performance Committee

(Maintenance/Operations/Mobility Solutions)

Chair: John Valle

*Resolution 2025-04: A resolution authorizing the disposal or transfer of certain assets owned by METRO Regional Transit Authority. (Page 4)

*Resolution 2025-05 A resolution authorizing METRO Regional Transit Authority to join the Community University Education Purchasing Council of Governments (CUE). (Page 5)

Internal & External Engagement Committee

(Employee Engagement Center / Customer Care/PR & Marketing)

Chair: Chuck Rector

Safety, Equity & Planning Committee

(Planning / Community Impact/Safety & Security)

Chair: Robert DeJournett

Finance & Technology Committee

(Finance / Technology)

Chair: Robert Konstand

ITEM 6: OTHER BUSINESS

ITEM 7: OFFICER'S REPORTS

- Board President
- Chief Executive Officer

ITEM 8: EXECUTIVE SESSION

- ORC 121.22 (G)(1) For the consideration of the employment and compensation of a public employee

ITEM 9: VOTE

*Vote to approve employment and compensation contract for a public employee

ITEM 10: CALL FOR ADJOURNMENT

*Denotes items requiring Board approval

Next Scheduled Meeting – March 25, 2025

COMMITTEE ASSIGNMENT:

CUSTOMER EXPERIENCE AND SERVICE PERFORMANCE

RESOLUTION NO. 2025-04

A resolution authorizing the disposal or transfer of certain assets owned by METRO Regional Transit Authority.

WHEREAS, pursuant to the Authority's Property Disposition Procedures revised December 2018, and

WHEREAS, the following listed items no longer have a useful life and will be advertised and disposed of:

VEHICLE NUMBER	DESCRIPTION
5001	2010 GILLIG DIESEL/ELECTRIC HYBRID
5012	2011 GILLIG DIESEL/ELECTRIC HYBRID
5013	2011 GILLIG DIESEL/ELECTRIC HYBRID

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of METRO Regional Transit Authority that:

1. The Chief Executive Officer/Secretary-Treasurer is hereby authorized to dispose of such items.
2. All formal actions of this Board of Trustees related to this Resolution and all deliberations of the Board of Trustees and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Revised Code.

DATE ADOPTED:

MARK DERRIG,
PRESIDENT

DAWN DISTLER
**CHIEF EXECUTIVE OFFICER/
SECRETARY-TREASURER**

COMMITTEE ASSIGNMENT:

CUSTOMER EXPERIENCE AND SERVICE PERFORMANCE

RESOLUTION NO. 2025-05

A resolution authorizing METRO Regional Transit Authority to join the Community University Education Purchasing Council of Governments (CUE).

WHEREAS, METRO Regional Transit Authority requests to become a member of the Community University Education Purchasing Cooperative for the purpose of lowering costs by joining with other governmental entities through pooled purchasing and competitive bidding; and

WHEREAS, the Community University Education Purchasing Cooperative is a Council of Governments organized under Chapter 167 of the Revised Code; and

WHEREAS, the Community University Education Purchasing Council of Governments by laws authorize political subdivision members from Stark County, Summit County, Portage County and Medina County; and

WHEREAS, the METRO Regional Transit Authority has determined to join the Community University Education Purchasing Council of Governments (CUE) as a Member.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of METRO Regional Transit Authority that:

1. The Chief Executive Officer/Secretary-Treasurer is hereby authorized to join the Community University Education Purchasing Council of Governments (CUE) as a Member.
2. The Director of Asset Management is hereby designated as the Representative to serve on the Governing Board of the Community University Education Purchasing Council of Governments (CUE).
3. All formal actions of this Board of Trustees related to this Resolution and all deliberations of the Board of Trustees and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Revised Code.

DATE ADOPTED:

MARK DERRIG,
PRESIDENT

DAWN DISTLER
CHIEF EXECUTIVE OFFICER/
SECRETARY-TREASURER

**METRO RTA
ANNUAL & MONTHLY BOARD MEETING MINUTES
ROBERT K. PFAFF TRANSIT CENTER BOARD ROOM
TUESDAY, JANUARY 28, 2025; 9:00 AM**

Trustees Present: Mark Derrig, Dana LaGarde, Robert DeJournett, Donald Christian, Bob Konstand John Valle, Gary Spring, David Prentice, Nicole Squire, Renee Greene and Christine Marshall

Trustees Excused:

Trustees Absent:

Guests Present: Lauren Zidones

METRO Team

Members Present: Dawn Distler, Jarrod Hampshire, Angela Neeley, Tatia Harris, Nathan Leppo, Quentin Wyatt, DeHavilland McCall, Jamie Saylor, Shawn Metcalf, Gert Wilms, Jay Hunter, Eric Scott, Kyle Moeglin, Shannon Moore, Heather Turner and Jessie Dent

CALL TO ORDER

Mr. Mark Derrig called the meeting to order at 9:01 am.

AUDIENCE PARTICIPATION

RECOGNITION

Mr. John Anderson – Honored for 25 years of service and safe driving as an Operator.
Mr. Gregory Delong – Acknowledged for Operator 30 years of service (not in attendance).
Ms. Carol Haymond – Recognized for 35 years of service in Customer Care.
Mr. Eugene Mitchell – Recipient of the OPTA Excellence Lifetime Achievement Award
Mr. Nathan Camarda – Awarded the Life Saving Award for his heroic actions.
Ms. Dietra Goggins – Recognized with both Life Saving Award and Giving Tuesday.

BOARD MINUTES Mr. Donald Christian made a motion to approve the minutes from the November’s meeting. Ms. Renee Greene 2nd the motion. The minutes were unanimously approved.

COMMITTEE REPORTS & RESOLUTIONS

CUSTOMER EXPERIENCE & SERVICE PERFORMANCE COMMITTEE REPORT

Chair: John Valle

The Committee met on January 16th and KPIs were reviewed. There was one resolutions recommended by the committee.

RESOLUTION 2025-01: A resolution authorizing R. Bowen and Associates to proceed with design and procurement assistance for the rehabilitation of the two (2) bus wash systems located at 416 Kenmore Blvd.

The resolution was discussed.

Mr. John Valle on behalf of the committee made a motion to approve the resolution. Mr. Chuck Rector 2nd the motion. All present voted “aye”. The resolution was approved.

INTERNAL & EXTERNAL ENGAGEMENT COMMITTEE REPORT

Chair: Chuck Rector

The Committee met on January 16th and KPIs were reviewed. There were no resolutions recommended by the committee.

SAFETY, EQUITY & PLANNING COMMITTEE REPORT

Chair: Robert DeJournett

The Committee met on January 16th and KPIs were reviewed. There was one resolution recommended by the committee.

RESOLUTION 2025-02: A resolution authorizing the filing of applications with Federal Transit Administration and the Ohio Department of Transportation for SFY 2026 transportation assistance grants. These grants may include but are not limited to the Urban Transit Grant, the Ohio Transportation Partnership Program Bus and Bus Facilities and Low or No Emissions Programs.

The resolution was discussed.

Mr. Robert DeJournett on behalf of the committee made a motion to approve the resolution. Mr. Gary Spring 2nd the motion. All present voted “aye”. The resolution was approved.

RESOLUTION 2025-03: A resolution authorizing a change order from previous Resolution 2024-25, Authorizing a contract with Remix for the purchase of software pertaining to real time data analytics and equity and accessibility improvements, intended to assist with future planning activities particularly Title VI analysis.

The resolution was discussed.

MOTION TO AMEND RESOLUTION 2025-03:

The motion to amend the resolution was discussed.

Mr. Robert DeJournett on behalf of the committee made a motion to approve the resolution. Ms. Dana LaGarde 2nd the motion. Eleven voted “aye, one, Gary Spring, voted “nay”. The resolution was approved.

Mr. Robert DeJournett on behalf of the committee made a motion to approve the resolution. Ms. Christine Marshall 2nd the motion. All present voted “aye”.
The resolution was approved.

FINANCE & TECHNOLOGY COMMITTEE REPORT

Ms. Nicole Squire reporting on behalf of Chair: Bob Konstand

The Committee met on January 16th and the dashboard was reviewed. There were no resolutions.

OTHER BUSINESS

OFFICERS' REPORTS

Board President:

Mr. Mark Derrig reminded everyone about the upcoming APTA conferences.

Chief Executive Officer:

Ms. Dawn Distler expressed her gratitude for the long careers of some of the employees. They continue to stay in their roles, giving back to the community, even in the rough weather we experienced last week. The team showed up to work despite the challenging conditions. She also wanted to extend her thanks to the employees in Vehicle Service, who keep our buses fueled and clean while spending about 80% of their shift outdoors. Additionally, Ms. Distler is grateful to the workers constructing our new building. They've been outside every day, except for one, braving frigid temperatures. Despite the cold, they are staying on schedule and on budget. We are working both locally and nationally to navigate the freeze on funding, all while keeping the board and our representatives informed. A trip is planned for the end of February to Washington, D.C., where we will meet with representatives there. Ms. Distler also expressed that transportation is a vital part of civil rights, as it allows individuals to be part of the community and contribute back. Finally, she conveyed her pride in our transit police, who ensure that everyone remains safe and is treated fairly and respectfully.

EXECUTIVE SESSION

A roll call was conducted to enter Executive Session.

A roll call was conducted to exit Executive Session, followed by a vote to return to regular session.

Vote to come out of executive session.

No vote taken regarding the topics discussed.

The next scheduled Board Meeting is February 28th.

ADJOURNMENT

Meeting adjourned at 11:02 am.

CERTIFICATE OF COMPLIANCE

Pursuant to Section III, Article 3.2 of the Rules & Regulations of the METRO Regional Transit Authority, METRO has complied with the Notice and Notification to the public and news media.

DATE APPROVED: February 28th, 2025

**MARK DERRIG,
PRESIDENT**

**DAWN S. DISTLER,
CHIEF EXECUTIVE OFFICER/
SECRETARY-TREASURER**