

**METRO RTA
SEP (SAFETY, EQUITY, AND PLANNING)
COMMITTEE MEETING MINUTES
ROBERT K. PFAFF TRANSIT CENTER BOARD ROOM
THURSDAY, APRIL 11, 2023**

Committee

Members Present: Dana LaGarde, Chuck Rector, Donald Christian, David Prentice, Robert Konstand

Trustees Present: John Valle, Robert DeJournett, Mark Derrig, Christine Marshall, Vince Rubino

METRO Team

Members Present: Dawn Distler, Jay Hunter, Jarrod Hampshire, Eric Scott, Shawn Metcalf, Jamie Saylor, DeHavilland McCall, Grace Doyle, Tatia Harris, Jessie Dent, Valerie Shea,

CALL TO ORDER

Ms. Dana LaGarde called the meeting to order at 9:38 am

APPROVAL OF MINUTES FROM THE MARCH 16 MEETING

Mr. Donald Christian made a motion to approve minutes from the March meeting. The minutes were unanimously approve

SUB-COMMITTEE REPORTS

Planning Report | Valerie Shea

KPIs were reviewed and agenda items were discussed. A question was asked about what vehicles and drivers would be used for the proposed Akron shuttle, and it was reported that both would be METRO's. A question was asked about who would be permitted to ride the shuttle, and it was reported that anyone could ride it, with university students using their university ID to ride free. A question was asked regarding how the bus would be branded, and it was reported that it would have METRO branding. A question was asked regarding whether the shuttle would operate as a fixed-route, and it was reported that it would operate as a fixed-route using a similar route that the DASH used. A question was asked about the hours the shuttle would run, and it was reported that the hours were still being finalized. A question was asked about future outreach leading up to the Reimagine METRO implementation in June, and it was reported that there was planned outreach.

Safety & Security Report | Shawn Metcalf

KPIs were reviewed. A question was asked about the definition of "injury" as it related to the KPI, and it was reported that all injuries, even those that are minor or do not require missed time,

are reported and tracked. A question was asked about how training hours were tracked, and it was reported that they were self-reported by department on a monthly basis. A question was asked about in-service training, and it was reported that there was in-service training on a bi-annual basis. A question was asked regarding which employees were considered in training hours, and it was reported that all employees were considered.

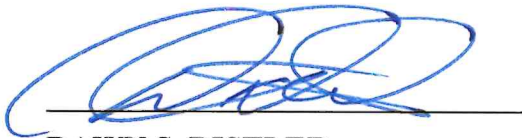
RESOLUTIONS FOR CONSIDERATION

OTHER BUSINESS

Ms. Tatia Harris spoke regarding the reports and KPIS for the committee going forward, including an operator tenure KPI and KPIS related to Ms. Bambi Miller's work as the Director of Community Impact and Responsibility.

CALL FOR ADJOURNMENT

Adjourned at 9:59 am



**DAWN S. DISTLER,
CHIEF EXECUTIVE OFFICER/
SECRETARY-TREASURER**

5 / 18 / 2023
Date (MM/DD/YYYY)