METRO REGIONAL TRANSIT AUTHORITY

Safety, Equity, & Planning Committee

JANUARY 18, 2024

CHAIR: MS. DANA LAGARDE
MEMBERS: MR. DAVE PRENTICE, MS. RENEE GREENE, MR. DON CHRISTIAN, MS. CHRISTINE MARSHALL
METRO RTA
SEP (SAFETY, EQUITY, AND PLANNING)
COMMITTEE MEETING AGENDA
ROBERT K. PFAFF TRANSIT CENTER BOARD ROOM
THURSDAY, JANUARY 18, 2024

ITEM 1: CALL TO ORDER

ITEM 2: APPROVAL OF MINUTES FROM THE DECEMBER MEETING

ITEM 3: SUB-COMMITTEE REPORTS

Planning Report | Nicholas Miller
• KPIs (Page 3-4)
• Holiday Ridership Review

Safety & Security Report | Quentin Wyatt
• KPIs (Page 5)

Community Impact Report | Bambi Miller
• KPIs (Page 6)

ITEM 4: RESOLUTIONS FOR CONSIDERATION

ITEM 5: OTHER BUSINESS

ITEM 6: CALL FOR ADJOURNMENT
COMMUNITY IMPACT
MONTHLY TOTAL ENGAGEMENT SITUATIONS EXTERNAL ONLY
VS MONTHLY TOTAL ENGAGEMENT GOAL EXPECTED

- CREATING METRO AWARENESS AT INFORMAL COMMUNITY MEETINGS & VENUES
- EXTERNAL FORMAL AGENCY, COMMITTEE & BOARD MEETINGS ATTENDED
- ACTUAL MONTHLY TOTAL - EXTERNAL COMMUNITY ENGAGEMENT
- DEFINED MONTHLY GOAL - TOTAL EXTERNAL COMMUNITY ENGAGEMENT OPPORTUNITIES
Committee Members Present: Dana LaGarde, Renee Greene, Don Christian

Committee Members Excused: Christine Marshall

Committee Members Absent: Dave Prentice

Trustees Present: Robert DeJournett, Mark Derrig, Chuck Rector, John Valle, Vince Rubino, Robert Konstand, Gary Spring

METRO Team Members Present: Dawn Distler, Eric Scott, Jarrod Hampshire, Jim Meduri, Angela Neeley, Grace Doyle, Nicholas Miller, Tatia Harris, Molly Becker, Melissa Barna, Bambi Miller, Shawn Metcalf

CALL TO ORDER
Ms. Dana LaGarde called the meeting to order at 9:40 am

APPROVAL OF MINUTES FROM THE NOVEMBER MEETING
Mr. Don Christian made a motion to approve minutes from the November meeting. The minutes were unanimously approve

SUB-COMMITTEE REPORTS

Planning Report | Nicholas Miller
KPIs were reviewed. A question was asked regarding October weekend drops, and it was reported that steady declines following the conclusion of free fare weekends was not unexpected.

Safety & Security Report | Shawn Metcalf
KPIs were reviewed.

Community Impact Report | Bambi Miller
KPIs were reviewed.

Swiftly Pilot | Jim Meduri
Mr. Jim Meduri gave a report on the recent Swiftly software pilot.
RESOLUTIONS FOR CONSIDERATION | Tatia Harris

Resolution 2023-24: A resolution authorizing a contract with Swiftly Inc. for the purchase of software pertaining to real-time information and operational efficiency improvements.

The resolution was discussed. Mr. Don Christian made a motion to recommend the resolution’s adoption to the full board. All present voted “aye”. The resolution passed unanimously.

OTHER BUSINESS
Mr. Nicholas Miller recognized Matt Mullen for his years of service, and announced Matt would be departing METRO for a new opportunity on December 26th.

CALL FOR ADJOURNMENT

Adjourned at 10:22am

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DAWN S. DISTLER,
CHIEF EXECUTIVE OFFICER/
SECRETARY-TREASURER

__/_____/_____________
Date (MM/DD/YYYY)