

METRO REGIONAL TRANSIT AUTHORITY

Finance & Technology Committee

**OCTOBER 16, 2025
9:00 AM**

**CHAIR: MR. ROBERT KONSTAND
VICE CHAIR: MS. NICOLE SQUIRE**



**METRO RTA
FINANCE & TECHNOLOGY
COMMITTEE MEETING AGENDA
ROBERT K. PFAFF TRANSIT CENTER BOARD ROOM
THURSDAY, OCTOBER 16, 2025**

ITEM 1: CALL TO ORDER

ITEM 2: APPROVAL OF MINUTES FROM THE SEPTEMBER MEETING

ITEM 3: DISCUSSION ITEMS: Angie Neeley

- Dashboard (Page 5)
- Financials (Page 6-8)

ITEM 4: RESOLUTIONS FOR CONSIDERATION:

Resolution 2025-29 | Angie Neeley

A resolution authorizing the Chief Executive Officer/Secretary-Treasurer the adoption of Cybersecurity Policy METRO-CYBER-001 Pursuant to Ohio Revised Code 9.64 (House Bill 96). METRO Regional Transit Authority recognizes the importance of cybersecurity in protecting the Authority's data systems, employees, and stakeholders from unauthorized access, disruption, or damage. (Page 9)

Resolution 2025-30 | Angie Neeley

A resolution authorizing the Chief Executive Officer/Secretary-Treasurer the purchase of HPE Aruba network equipment for the New Operations and Maintenance Facility in the amount of \$761,964.74 from CDW-G. (Page 10)

Resolution 2025-31 | Angie Neeley

A resolution authorizing a one-year extension of the maintenance and support agreement for the Automatic Vehicle Location (AVL) and the Enterprise Resource Planning (ERP) systems, through Avail Technologies, Inc. (Page 11)

ITEM 5: OTHER BUSINESS:

ITEM 6: CALL FOR ADJOURNMENT

**METRO RTA
FINANCE AND TECHNOLOGY
COMMITTEE MEETING MINUTES
ROBERT K. PFAFF TRANSIT CENTER BOARD ROOM
THURSDAY, SEPTEMBER 18, 2025**

Trustees Present: Dana LaGarde, John Valle, Renee Greene, Robert DeJournett, Bob Konstand, Gary Spring, Dave Prentice, Nicole Squire, and Chuck Rector

Trustees Excused: Mark Derrig and Christine Marshall

Trustees Absent: Donald Christian

METRO Team Members Present: Dawn Distler, Angie Neeley, Tatia Harris, Gert Wilms, Jarrod Hampshire, Jay Hunter, Shawn Metcalf, Molly Becker, Eric Scott, Jamie Saylor, Kyle Moeglin, Grace Doyle, Laura Adkins, Brynn Overly-Nguyen, Jake Haddad, Kyle Stewart, Nathan Leppo, and Stefan Hargrove

CALL TO ORDER

Mr. Bob Konstand called the meeting to order at 10:03 am.

APPROVAL OF MINUTES FROM THE AUGUST MEETING

Mr. Chuck Rector made a motion to approve minutes from August.
Ms. Renee Greene 2nd the motion. The minutes were unanimously approved.

SUB-COMMITTEE REPORTS

Discussion Items | Angie Neeley

The Dashboard was reviewed, and agenda items were discussed.

Mr. John Valle asked about sales tax decreasing due to the two tax-free weeks in August. Ms. Angie Neeley explained that we will see the impact on our November financials. The state does offer some relief for what we missed out on, but she did not know the exact amount.

Ms. Dana LaGarde asked about rail revenue. Ms. Angie Neeley explained that it was higher than expected due to the fiber installed on our track. Ms. Tatia Harris clarified that the revenue came from two payments, but we have already exceeded that amount in repairs, and it is not a continuous source of payments.

RESOLUTION FOR CONSIDERATION

Resolution 2025-26 | Angie Neeley

A resolution authorizing the Chief Executive Officer/Secretary-Treasurer approval of a one-year state contract with Cellco Partnership d/b/a Verizon for mobile services in the amount of \$207,691.68.

Mr. Bob Konstand asked if this was a renewal and what the price was last year. Ms. Angie Neeley explained that this has been on auto-renewal for years, but we are reviewing the data and will provide the exact number. Ms. Gert Wilms also pointed out that this is state contract pricing. Ms. Dawn Distler added that we are considering a change, but it would be a significant undertaking, as this system impacts many operations throughout METRO. She noted that our Procurement Department is doing well in highlighting items that need renewal, ensuring we evaluate the best options instead of simply allowing automatic renewals.

The resolution was discussed.

Mr. David Prentice made a motion to the committee to recommend the resolution to the Board on September 30, 2025. Ms. Dana LaGarde 2nd the motion. All present voted aye.

OTHER BUSINESS

CALL FOR ADJOURNMENT

Mr. John Valle made a motion to adjourn the meeting.

Adjourned at 10:14 am.

**DAWN S. DISTLER,
CHIEF EXECUTIVE OFFICER/
SECRETARY-TREASURER**

Date (MM/DD/YYYY)

FINANCE DASHBOARD - YTD 8/31/25 (unaudited)

Income Statement	Revenues	Actual	Budget	Variance	Explanation
	Sales tax*	\$ 39,464,048	\$ 38,970,720	✓	
	Federal Subsidy	\$ 16,079,510	\$ 2,500,000	✓	
	Total Revenues	\$ 61,899,828	\$ 47,547,663	✓	
	Expenses				
	Wages	\$ 19,223,575	\$ 22,079,143	✓	
	Fringe Benefits	\$ 13,356,994	\$ 16,661,285	✓	
	Total Operating Expenses**	\$ 42,089,296	\$ 49,463,146	✓	
	Net Income (Loss)	\$ 19,810,532			
Balance Sheet	Assets	Actual			Explanation
	Cash (Not restricted or dedicated)	\$ 14,218,641			
	Liabilities (1yr or less)				
	Accounts Payable	\$ 867,398			
	Accrued Payroll	\$ 3,851,365			
	Accrued Payroll Tax Liabilities	\$ 370,948			
	Liabilities***	\$ 5,089,711			



✓ Favorable Variance
 ● Unfavorable Variance

*Although sales tax revenue for 2025 starts in April, we have booked estimates for Jan - March.

**Does not include depreciation

***This is not an exhaustive list

UNAUDITED
METRO Regional Transit Authority
CONSOLIDATED INCOME STATEMENT
AUGUST 2025

CURRENT MONTH					YEAR TO DATE				
ACTUAL	BUDGET	LAST YEAR	BUDGET	REVENUES	ACTUAL	BUDGET	LAST YEAR	BUDGET	YTD %
			VARIANCE					VARIANCE	
202,126	226,500	223,768	-10.8%	Passenger Fares	1,990,106	1,812,000	1,814,737	9.8%	9.7%
19,583	21,667	19,167	-9.6%	Advertising Revenue	208,483	173,333	151,338	20.3%	37.8%
221,709	248,167	242,934	-10.7%	Total Operating	2,198,589	1,985,333	1,966,075	10.7%	11.8%
335,638	274,118	289,575	22.4%	Non-Transportation	2,068,501	2,192,943	2,815,445	-5.7%	-26.5%
(1,596)	16,667	55,704	-109.6%	Rail Related Revenue	589,295	133,333	172,360	342%	242%
				Local Subsidy					
5,015,340	4,830,600	4,802,664	3.82%	Sales Tax Revenue	39,464,048	38,970,720	23,313,046	1.27%	69.3%
165,903	214,167	141,296	-22.54%	Local Contracted Services	1,444,984	1,713,333	1,274,388	-15.7%	13.4%
5,767	6,500	44,222	-11.3%	State Subsidy	54,901	52,000	1,429,414	5.6%	-96.2%
4,094,797	0	50,588		Federal Subsidy	16,079,510	2,500,000	7,477,368	543.2%	115.0%
9,837,559	5,590,218	5,626,984	76.0%	TOTAL REVENUES	61,899,828	47,547,663	38,448,097	30.2%	61.0%
EXPENSES									
2,411,639	2,759,893	2,432,880	-12.6%	Wages and Salaries	19,223,575	22,079,143	18,241,873	-12.9%	5.4%
1,677,861	2,062,946	1,459,804	-18.7%	Fringe Benefits	13,356,994	16,661,285	12,342,399	-19.8%	8.2%
405,433	353,236	452,235	14.8%	Services	2,503,446	2,825,887	2,435,078	-11.4%	2.8%
464,811	335,273	467,199	38.6%	Materials and Supplies	3,033,568	2,682,185	2,674,755	13.1%	13.4%
96,528	167,542	98,887	-42.4%	Fuel	894,514	1,340,333	759,304	-33.3%	17.8%
81,459	124,456	62,430	-34.5%	Utilities	724,778	995,646	824,341	-27.2%	-12.1%
86,844	102,750	89,681	-15.5%	Casualty and Liability	708,849	822,000	649,441	-13.8%	9.1%
163,487	191,667	146,244	-14.7%	Purchased Transportation	1,160,411	1,533,333	1,144,263	-24.3%	1.4%
87,556	65,417	94,967	33.8%	Other Expenses	483,161	523,333	435,641	-7.7%	10.9%
5,475,616	6,163,178	5,304,326	-11.2%	TOTAL OPERATING EXP	42,089,296	49,463,146	39,507,094	-14.9%	6.5%
4,361,942	(572,961)	322,658	861.3%	NET INCOME (LOSS) Before Depreciation	19,810,532	(1,915,483)	(1,058,997)	1134.2%	1970.7%
0	0	0		Depreciation Operating	0	0	0		
704,397	704,397	773,675	0.0%	Depreciation Capital	5,960,259	6,269,629	5,948,722		0.2%
6,180,013	6,867,575	6,078,001	-10.0%	TOTAL EXPENSES	48,049,555	55,732,774	45,455,816	-13.8%	5.7%
3,657,545	(1,277,357)	(451,017)	386.3%	NET INCOME (LOSS) After Depreciation	13,850,273	(8,185,112)	(7,007,719)	269.2%	297.6%

UNAUDITED
METRO Regional Transit Authority
FRINGE BENEFITS

CURRENT MONTH				AUGUST 2025	YEAR TO DATE			
BUDGET					BUDGET			
ACTUAL	BUDGET	LAST YEAR	VARIANCE		ACTUAL	BUDGET	LAST YEAR	VARIANCE
485,297	519,252	457,814	-6.5%	P.E.R.S. & MEDICARE	3,875,870	4,154,018	3,660,369	-6.7%
790,765	915,999	642,554	-13.7%	HOSP-MEDICAL	6,509,358	7,327,993	5,828,031	-11.2%
27,045	28,962	40,479	-6.6%	DENTAL	213,286	231,697	192,437	-7.9%
2,788	9,695	2,569	-71.2%	LIFE-INS	23,810	77,563	23,137	-69.3%
0	833	0	-100.0%	UNEMPLOYMENT	7,583	6,667	200	13.7%
59,047	62,400	9,496	-5.4%	W. COMPENSATION	238,918	499,200	371,734	-52.1%
13,621	26,985	13,453	-49.5%	SICK LEAVE	113,242	215,879	104,047	-47.5%
93,442	301,246	86,741	-69.0%	HOLIDAY PAY	884,685	2,409,965	779,510	-63.3%
173,221	162,075	171,179	6.9%	VACATION PAY	1,096,532	1,296,597	998,715	-15.4%
4,202	7,249	8,994	-42.0%	UNIFORM ALLOWANCE	170,682	215,707	174,177	-20.9%
28,435	28,250	26,525	0.7%	3RD Party Sick/Accident/Disabil	223,027	226,000	210,042	-1.3%
1,677,861	2,062,946	1,459,804	-18.7%	TOTAL FRINGE BENEFITS	13,356,994	16,661,285	12,342,399	-19.8%

UNAUDITED
METRO REGIONAL TRANSIT AUTHORITY
Consolidated Summary
Balance Sheet

AUGUST 31, 2025 & AUGUST 31, 2024

ASSETS	2025	2024	LIABILITIES AND CAPITAL	2025	2024
Current Assets:			Current Liabilities:		
Cash	14,218,641.46	9,835,740.88	Accounts Payable	867,397.50	2,451,104.69
Capital Fund (Restricted)	16,590,121.16	18,217,205.97	Accrued Payroll	3,851,365.14	3,776,058.08
Contingency Trust & Invest(Designated)	31,704,474.60	30,489,275.49	Accrued Payroll Tax Liabilities	370,948.34	562,638.15
Service Expan Spec Projs (Designated)	88,035,577.35	96,897,825.26	Capital Contract Payable	0.00	0.00
Total Cash	150,548,814.57	155,440,047.60	Short Term Debt	0.00	0.00
Receivables, Inventory & Prepaid :			Accrued Misc / Other Current	4,853.74	69,455.22
Trade, Less allowance	299,150.58	232,588.06	Total Current Liabilities	5,094,564.72	6,859,256.14
Federal Assistance	0.00	0.00			
State Assistance	0.00	0.00			
Sales Tax Receivable	15,508,625.00	0.00	Other Liabilities:		
Material & Supplies Inventory	1,692,333.91	1,806,892.29			
Prepaid Expenses	1,022,645.35	831,581.29	Long Term Debt	160,694.00	160,694.00
Total Rec'v, Inv, & PP	18,522,754.84	2,871,061.64	Net Pension Liability	19,171,267.00	19,171,267.00
			Deferred Inflows	336,801.00	336,801.00
Property, Facilities & Equipment			Deferred Revenue	156,666.68	153,333.26
Construction in Progress	32,140,126.34	6,249,145.89	Other Estimated Liabilities	0.00	0.00
Land	4,718,744.15	4,718,744.15	Total Other Liabilities	19,825,428.68	19,822,095.26
Building & Improvements	63,128,748.62	62,652,725.97			
Transportation Equipment	84,214,236.68	88,986,070.68			
Other Equipment	20,736,839.20	18,412,203.95			
Rail right-of-way	10,653,206.00	10,653,206.00	Capital & Accumulated Earnings:		
Rail Infrastructure	8,983,520.80	8,983,520.80			
Total Fixed Assets	224,575,421.79	200,655,617.44	Capital Grant: State & Federal	31,440,795.55	40,407,284.20
Less allowance for depreciation	(117,867,575.84)	(113,701,345.39)	Accumulated Earnings	223,129,227.41	181,887,346.69
Total Fixed Assets (net of deprec)	106,707,845.95	86,954,272.05	Total Grants & Accum Earnings	254,570,022.96	222,294,630.89
Deferred Outflows	3,485,891.00	3,485,891.00			
Net Intangible Asset	224,710.00	224,710.00			
Total Deferred	3,710,601.00	3,710,601.00			
Total Assets	\$ 279,490,016.36	\$ 248,975,982.29	Total Liability and Earnings	\$ 279,490,016.36	\$ 248,975,982.29

**COMMITTEE ASSIGNMENT:
FINANCE AND TECHNOLOGY COMMITTEE**

RESOLUTION 2025-29

A resolution authorizing the Chief Executive Officer/Secretary-Treasurer the adoption of Cybersecurity Policy METRO-CYBER-001 Pursuant to Ohio Revised Code 9.64 (House Bill 96). **METRO Regional Transit Authority** recognizes the importance of cybersecurity in protecting the Authority's data, systems, employees, and stakeholders from unauthorized access, disruption, or damage; and

WHEREAS, the State of Ohio, through House Bill 96, codified in Ohio Revised Code (ORC) Section 9.64, requires public entities to implement and maintain a cybersecurity program and policy to safeguard sensitive and confidential information, protect critical infrastructure, and ensure the resilience of information technology systems; and

WHEREAS, the Board acknowledges its responsibility to establish governance, oversight, and accountability for the implementation and enforcement of a cybersecurity policy consistent with state law and industry best practices; and

WHEREAS, the **METRO Regional Transit Authority** has developed and designated a Cybersecurity Policy, Policy Number **METRO-CYBER-001**, which sets forth the framework, responsibilities, and procedures to identify, assess, prevent, detect, and respond to cybersecurity risks and incidents in accordance with ORC 9.64; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of METRO Regional Transit Authority that,

1. The Board of Directors of the **METRO Regional Transit Authority** hereby formally adopts **Cybersecurity Policy METRO-CYBER-001** as presented; and
2. Directs management to implement, maintain, and update the Policy in compliance with Ohio House Bill 96 and applicable regulations; and that this resolution shall take effect immediately upon its adoption of **Cybersecurity Policy METRO-CYBER-001**.

DATE ADOPTED: October 28th, 2025

**MARK DERRIG,
PRESIDENT**

**DAWN DISTLER
CHIEF EXECUTIVE OFFICER/
SECRETARY-TREASURER**

**COMMITTEE ASSIGNMENT:
FINANCE AND TECHNOLOGY COMMITTEE**

RESOLUTION 2025-30

A resolution authorizing the Chief Executive Officer/Secretary-Treasurer the purchase of HPE Aruba network equipment for the New Operations and Maintenance Facility in the amount of \$761,964.74 from CDW-G,

WHEREAS, METRO requires the procurement of network equipment for the New Operations and Maintenance Facility to ensure secure and reliable connectivity; and

WHEREAS, the purchase will be made through CDW-G under the Ohio State Contract STS RSC024735, ensuring compliance with state procurement requirements and providing competitive pricing; and

WHEREAS, the total cost of the purchase is \$761,964.74, there will be grant funding applied to this purchase.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of METRO Regional Transit Authority that:

1. The Chief Executive Officer is hereby authorized to purchase HPE Aruba network equipment from CDW-G under Ohio State Contract STS RSC024735, in the amount of \$761,964.74, utilizing available funding; and
2. All formal actions of this Board of Trustees related to this Resolution and all deliberations of the Board of Trustees and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Revised Code.

DATE ADOPTED: October 28th, 2025

**MARK DERRIG,
PRESIDENT**

**DAWN DISTLER
CHIEF EXECUTIVE OFFICER/
SECRETARY-TREASURER**

**COMMITTEE ASSIGNMENT:
FINANCE AND TECHNOLOGY**

RESOLUTION 2025-31

A resolution authorizing a one-year extension of the maintenance and support agreement for the Automatic Vehicle Location (AVL) and the Enterprise Resource Planning (ERP) systems, through Avail Technologies, Inc.,

WHEREAS, METRO has a contract for maintenance and support services with Avail Technologies, Inc. through October 31, 2025; and

WHEREAS, METRO is going out an RFP for new CAD/AVL/Payroll/HRIS systems; and

WHEREAS, METRO would like to purchase a one-year maintenance and support agreement.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of METRO Regional Transit Authority that:

1. The purchase of support and maintenance services for CAD/AVL/ERP systems from Avail Technologies, Inc. in the amount of \$265,035 for one year.
2. The Chief Executive Officer/Secretary-Treasurer is authorized to execute said purchase.
3. All formal actions of this Board of Trustees related to this Resolution and all deliberations of the Board of Trustees and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Revised Code.

DATE ADOPTED: October 28, 2025

**MARK DERRIG,
PRESIDENT**

**DAWN DISTLER,
CHIEF EXECUTIVE OFFICER/
SECRETARY-TREASURER**