



METRO Regional Transit Authority

Vehicle Service

Department: Maintenance

Classification: Non Exempt

Safety Sensitive: Yes

Position Summary: The position is responsible for cleaning, servicing and parking vehicles for the next day's operation. Position will be part of The Transport Workers Union of America.

Reporting Relationships:

Position Reports to: Director of Maintenance

Direct Report By Title:

Indirect Reports by Title:

Number of Reports: Direct 0 Indirect 0

Essential Job Functions:

To perform this job successfully, an individual must be able to perform the essential job functions satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions described in this position description. Since every duty associated with this position may not be described herein, employees may be required to perform duties not specifically spelled out in the job description, but which may be reasonably considered to be incidental in the performing of their duties just as though they were actually written out in this position description.

Job Responsibilities:

- Cleaning of equipment, interior and exterior, as well as engine compartments.
- Cleaning of buildings.
- Fueling, checking, and refilling oil and transmission fluid of all equipment.
- Any job assignment that may fall under the cleaning line.
- Fill out written reports as required.

Physical demands & Requirements:

- Standing – Constantly
- Walking – Constantly
- Sitting – Occasionally
- Lifting – Constantly (approx. 75 lbs.)
- Carrying – Constantly (approx. 75 lbs.)
- Pushing – Frequently (approx. 200 lbs.)
- Pulling – Frequently (approx. 200 lbs.)
- Climbing – Frequently (ladders, bus stairs, etc.)
- Kneeling – Frequently
- Reaching – Frequently

Work Environment:

This statement reflects the general details considered necessary to describe the principal functions of the job necessary for its classification and shall not be interpreted as a detailed description of all work requirements that may be inherent in the job. Other duties shall be assigned from time to time. There is a 90 (ninety)-day probation period.

25% indoors with exposure to diesel fumes, odors, dust, mists, smoke, gases, poor ventilation, noisy vibration, and hazards associated with cleaning and repair of vehicles, building, and grounds.

75% outdoors with exposure to diesel fumes, odors, dust, mists, smoke, gases, poor ventilation, noisy vibration, and hazards associated with cleaning and repair of vehicles, building, and grounds.

Experience and/or Educational Requirements:

High school diploma or G.E.D. Valid Driver's License and no more than 2 points on the license. May be required to obtain CDL along with Passenger Endorsement.

Must be able to speak clearly and hear during ordinary conversation, see near and far, and accurately judge depth perception. Experience operating large vehicles in preferred.

Starting Pay Rate: \$25.58 per hour

Core Values:

Teamwork:

- Demonstrating teamwork in and across departments
- Treating everyone with respect
- Recognize that the team is greater; much more than the collection of individual efforts

Safety:

- Ensuring the safety of everyone
- Believing that every accident can be prevented
- Having a constant eye to safety in all aspects

People Centric:

- Celebrating diversity/individual differences
- Treating everyone fairly
- Valuing everyone: co-workers, customers, each other, stakeholders

Service Excellence:

- Providing the best customer service to everyone, both externally and internally
- Routinely exceeding expectations
- Serving our customers and each other

Integrity:

- Always demonstrating honesty, trust, character and fairness without compromising the truth
- Showing high regard for civility, equity/fairness and human dignity
- Having the courage to do the right thing

Action Ready:

- Sharing one goal, one mission
- Keeping commitments
- Giving more than is expected, willingly, without hesitation and without direction

